

SUVA CITY COUNCIL

Civic Centre, Suva Fiji

CHIEF EXECUTIVE OFFICER

P.O.BOX 176, SUVA. TELEPHONE NO.: 3313433

Customer Service Free Hotline Numbers:

Vodafone/Digicel/Inkk Mobiles - Dial 722

TFL Landlines - Dial 0800 3301722

Email: customerservices@scc.org.fj

FAX NO: 3302158 Website: www.suvcity.org

IN REPLY PLEASE QUOTE:

Telephone enquiries to ext. 217/221/219/224/122/102



City of Suva



NOTICE REQUIRED DEDUCTION OF CITY RATES AT SOURCE – SUVA CITY COUNCIL

TO: _____

DATE: _____

Assessment Number: _____

Ratepayers Name: _____

Address: _____

Land Description: _____

EDP #: _____

FNPF #: _____

Amount to Deduct: \$ _____

Phone/ Fax: _____

Dear Sir/ Madam,

In accordance with the provisions of Subsection [1] of the Section 78A of the Local Government Act, Cap 125, you are required to deduct:

\$ _____ (subjected to 11% interest charged from the due date until the final settlement) from any money including salary or wages payable or to become payable from the date of this notice, to the owner of the land whose name is shown above.

The amount so deducted must be paid to Suva City Council within one week of the end of each calendar month. Please forward your remittance with a schedule showing the full name, assessment number and amount deducted to each ratepayer.

Deductions must be made notwithstanding any objection by the ratepayer.

If the owner of the land leaves your employment or you have no money payable to him, you are required to notify Council within fourteen (14) days. If possible also advise the name and the address of the new employer.

Prepared by: _____

Ratepayer: _____

Verified By: _____