

File No \_\_\_\_\_  
App. No \_\_\_\_\_

SUVA CITY COUNCIL

APPLICATION FOR PERMISSION TO REPAIR (MINOR)

Name of owner \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_  
Name of Builder \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_  
Location of proposed work : House No \_\_\_\_\_ Street \_\_\_\_\_  
Certificate of Title / Crown Lease No \_\_\_\_\_ Lot \_\_\_\_\_ Section \_\_\_\_\_  
Nature of Materials (New or Second -Hand ) \_\_\_\_\_  
Class of Building (Private, Commercial or other ) \_\_\_\_\_  
Value of Proposed Work \$ \_\_\_\_\_  
Building Fee \_\_\_\_\_ Rec.No \_\_\_\_\_ Date \_\_\_\_\_

ITEMS TO BE PREPARED (Plan to be submitted where necessary)

I declare that to the best of my knowledge and belief the foregoing particulars are correct in every detail and if this is approved the work will be carried out in accordance with regulations and requirements of the Council. I also further declare that the above house has not been served with closing order from Health Department. I understand that if the foregoing information is subsequently found incorrect then the approval given will be invalid.

\_\_\_\_\_  
Date Signature of Owner or Address  
Authorized Agent Phone \_\_\_\_\_

\*\*Note: If there has been a recent change of ownership not registered with the Council please produce evidence of ownership and name of previous owner.

FOR OFFICIAL USE ONLY

CASHIER \$ \_\_\_\_\_  
ACCEPT FEE

OFFICERS'S COMMENTS:

\_\_\_\_\_  
BUILDING SURVEYOR  
Date: \_\_\_\_\_

Your application to carry out minor repairs has been approved subject to the following conditions:

1. Apart from the work approved herein no other work is to be carried out without the prior approval of the Building Surveyor.
2. Faulty or unsuitable materials should not be used in the permanent works.
3. Fire requirements to be complied with where required.
4. Council's Building Inspector must be called prior to commencement of the repair work; and a completion certificate obtained after all works have been completed.
5. No building material/ or debris from construction work to be dumped on Council's property / road reserve at any time. All should be disposed of at the Lami Dump.

\_\_\_\_\_  
BUILDING SURVEYOR

\_\_\_\_\_  
DATE

I hereby agree with the above conditions: \_\_\_\_\_  
OWNER

\_\_\_\_\_  
DATE