

SUVA CITY COUNCIL

SCHEDULE A (CLAUSE 4)

File No: _____

App. No: _____

APPLICATION FOR PERMISSION TO BUILD APPLICATION FOR APPROVAL OF PLANS AND SPECIFICATION HEREBY SUBMITTED IN RESPECT OF THE WORK HEREUNDER DESCRIBED

Name of Owner _____ Address _____ Phone _____

Father's Name (In Full) _____

Name of Authorized Agent _____ Address _____ Phone _____

Location of Proposed Work _____ Street _____ House No _____

Certificate of Title/Crown Lease No _____ D.P. _____ Lot _____

Description of work _____

Nature of Materials(New or Second Hand) _____

Class of Building (Private, Commercial or Others) _____

Value of work \$ _____

Building application includes the following:

- a) Building Application Form
- b) T.P Forms(Application for development permission 3 copies)
- c) Locality Plan
- d) Specification in duplicate
- f) Ownership Letter (Where applicable)
- g) Copy of Title Plan
- h). Any other document listed below
 - i) _____
 - ii) _____

YES	NO

I declare that to the best of my knowledge and behalf the foregoing particulars are correct in every detail and that, if this application is approved the work will be carried out in strict conformity with the plans specification and in accordance with the regulations and requirements of the Council.

Date: _____ Signature _____

Name and Address of Applicant

FOR OFFICE USE ONLY

RATES OFFICE (CASHIER ACCEPT FEE)

\$ _____ CL/CT _____ Street _____
R/No _____ Ass No. _____ Ward _____ Frontage _____
Date _____ Area _____ Owner or Lessee _____

Bldg. Clerk _____ Cashier _____ Rates Office _____ Date _____

*(e.g. Detached Dwelling, Residential Building, Shop, Shop with residential accommodation, Alteration or Addition (with Description, excavation, commercial building, Industrial building, fencing, retaining wall etc)

FOR OFFICE USE ONLY	
CITY PLANNER/ASST TOWN PLANNER	
HEALTH DEPARTMENT	
SENIOR ENGINEER/SENIOR BUILDING INSPECTOR	
REMARKS BY BUILDING SURVEYOR	
APPROVED FOR PERMIT – Subject to	
BUILDING SURVEYOR	
DATE	

FEES PAYABLE

1. A permit fee as set out hereunder shall cover cost of examination of Plans, elevations, Sections and specification and Inspection of works during construction up to the time of completion. The fee shall be paid before the permit is issued and shall be calculated as follows:

AMOUNT	AMOUNT	FEE (VIP)
Not Exceeding \$200		\$3.52
Exceeding \$200	But not exceeding \$400	\$4.40
Exceeding \$400	But not exceeding \$600	\$6.60
Exceeding \$600	But not exceeding \$800	\$8.80
Exceeding \$800	But not exceeding \$1200	\$11.00
Exceeding \$1200	But not exceeding \$1600	\$13.20
Exceeding \$1600	But not exceeding \$2000	\$17.60
Exceeding \$2000	But not exceeding \$2400	\$22.00
Exceeding \$2400	But not exceeding \$3000	\$28.60
Exceeding \$3000	But not exceeding \$4000	\$35.20
Exceeding \$4000	But not exceeding \$6000	\$44.00
Exceeding \$6000	But not exceeding \$8000	\$52.80
Exceeding \$8000	But not exceeding \$10000	\$61.60
Exceeding \$10000	But not exceeding \$15000	\$74.80
Exceeding \$15000	But not exceeding \$20000	\$88.00
Exceeding \$20000		\$2.20 for Every \$1,000 or part thereof in excess of \$20,000

2. Where a permit lapses under para (2) of regulation 12 and a renewal is required a fee of \$15.00 shall be payable.
3. The fee payable for the examination of preliminary plans & specifications of any building fee shall be \$17.60.
4. In any case where damage to a street may be caused by building operation a minimum deposit of \$160.00 shall be lodged with the building permit fee. Such deposit shall be refunded full when the certificate of completion for the building is issued provided any damage caused to the street has been repaired to the satisfaction of the Council.
5. The fee for examining & approving additional copies of plans & specifications after the issue of a building permit shall be \$17.60 per set.
6. The fee for examining an amended drawing after the issue of a building permit shall be a minimum of \$17.60.
7. The following Inspection fee shall be payable:-
 - a) for any Inspection required in case of proposed structural alterations before drawings and other documents are submitted for approval, the fee shall be \$22.00.
 - b). for inspecting old or second hand building materials before re-using the same in a new building, the fee shall be \$22.00.
8. The fee for searching drawings and other documents after a certificate of completion has been issued shall be \$8.70.
9. All fees shall be paid in advance to the cashier located at the Ground Floor of the Civic Centre Building.