



## SUVA CITY COUNCIL

### VACANCY

Suva City Council is an equal opportunity employer that strives to achieve and maintain an inclusive and diverse workforce. The Council welcomes and encourages applications from suitably qualified persons, including members of groups that are currently under-represented in its staff cohort, for all of its vacancies.

The Council is currently seeking to recruit experienced and dynamic team-players for the following position:

#### **Horticulturalist**

The Horticulturalist will be responsible for the maintaining of parks and gardens of the City including horticulture and landscaping management.

The position will report to the Works Manager with the following key responsibilities:

- Provide professional advice on the selection, ordering, planting, and maintenance of trees, shrubs, ground covers, and turf grasses within the City.
- Plan and design annual and perennial flower beds.
- Grows potted plants and nursery stock and maintains records on the growing operation.
- Trains and supervises subordinate personnel in greenhouse and nursery operations and in the proper methods and techniques of planting ornamental plants.
- Trains ground personnel in the techniques of pruning, wound dressing, cavity repair, and the cabling and bracing of trees and shrubs.
- Prepares orders for various types of plants and seeds.
- Inventories, maps, and labels trees and shrubs within the City for instructional and maintenance purposes.
- Assists in the preparation of maintenance programs for the control of plant diseases and insects.
- Prepares fertilizer programs for various types of plants.
- Confers with Works Manager and other personnel in the selection of plants to be planted within the City.
- Supervises the operation of the Horticulture section.
- Any other duties delegated by the Council.

#### **Essential Skills & Qualifications:**

- Diploma in Horticulture, Agriculture or relevant field.
- At least five years' of progressive experience in a similar position.
- Highly skilled in coaching and have outstanding communications skills.

Applications together with a detailed Curriculum Vitae, Academic transcripts and contact details of two referees, should be forwarded to The Human Resources Manager, Suva City Council, P.O. Box 176 Suva or submitted via email to: [hr\\_recruits@scc.org.fj](mailto:hr_recruits@scc.org.fj) no later than **Friday, 24 September 2021 at 4.00pm.**

Further details for this position can be obtained on the Council website ([www.suvacity.org](http://www.suvacity.org)) or from the Human Resources Section on telephone 3313433, extension 344/101

Azam Khan

**Chief Executive Officer (Acting)**