



## SUVA CITY COUNCIL

### VACANCIES

#### 2. MARKET MASTER

The position is based at the Suva Municipal Market under the Administration & Operations Department.

The prime function and the purpose of the position is to effectively and efficiently maintain and manage the Suva Municipal Market, Taxi Stand, Bus Station, Carrier Stand and Mini Markets in a business-like manner.

Applicants must possess a Bachelor's Degree in Business Studies or equivalent from a recognized tertiary institute, exposure in municipal market operation with 7 to 8 years' experience in similar field including management experience and good supervisory role. Strong communication and public relations skills, report writing, problem solving and leadership skills to support correct decision-making is essential. A valid Group 2 Driving license - is mandatory

The successful candidate will be required to attend to complaints; from market vendors and public and to ensure that the operation of Suva Market is within the confines of various By-laws and regulations.

Salary would be in **Grade 6** of the Council's salary scale i.e. **\$34,522 - \$41,426 per annum**.

This is a 3 year contract position and the contract period may be renewed subject to performance.

Written applications for the above position with full details of educational qualifications, work experience and a detailed curriculum vitae, references with names of two (2) persons as referees should be forwarded to the Human Resources Manager, Suva City Council, PO Box 176, Suva or send it by e-mail at [hr\\_recruits@scc.org.fj](mailto:hr_recruits@scc.org.fj) no later than **4.00pm on Monday, 22<sup>nd</sup> January 2018**.

(Bijay Chand)

**Acting Chief Executive Officer**